



OUDE WESTHOF MASTERS HOME OWNERS ASSOCIATION

MINUTES OF THE ANNUAL GENERAL MEETING OF THE OUDE WESTHOF MASTERS HOME OWNERS ASSOCIATION HELD AT THE PROTEA VALLEY CHURCH ON 26 MAY 2022

1. Welcome and opening

Mr. Werner Greeff welcomed the members present and declared the meeting constituted.

2. Confirmation of quorum

One hundred and sixty seven (167) owners by proxy or in person, were in attendance. Accordingly, a quorum was present and the meeting could proceed to business.

3. Apologies

Mr. I Hagglund

4. Confirmation of the minutes of the previous Annual General Meeting held on 27 May 2021

The members present accepted the minutes.

Proposed by Ms. Y Greeff and seconded by Mr. M Viljoen

5. Chairperson's Report on Administration May 2021 to May 2022

Mr. Werner Greeff presented his report. He highlighted the following:

- The CCTV footage or the cameras in the area can only be shared if there is a case number
- Crime in the area has been very low with only 2 incidents for the past year.
- Members were reminded that their safety still remains their own responsibility
- Members were urged to become actively involved in the running of the HOA and to also consider standing for election as a trustee
- Planned projects for the current financial that has been budgeted for included a firebreak at the back fence, repairing the Cabernet footpath and maintenance to the irrigation system.

6. Financial report on Audited Statements and Budget by Mr. Ignatius Hagglund

Mr. Werner Greeff presented the financial report. He highlighted the following:

- As a general rule, 3 months' overheads are held in cash;
- A deficit of R44 098 was incurred for the 2022 financial year.
- It is proposed by the trustees that levies increase with 7.5% for the 2023 financial year; effective 01 June 2022. Freestanding homes will increase from R400 to R430 per month and group housing will increase from R200 per unit to R230 per unit.
- Selborne Down HOA is now a registered Home Owners Association that will be levied as group housing which results in a small loss of income for OWH.

- The HOA's priority remains security. 67% of budgeted expenditure is security related.

8. Resolutions

The following resolutions were tabled:

8.1 Approval – Audited Annual Financial Statements for the year ended 28 February 2022

The Annual Financial Statements for the year ended 28 February 2022 were approved by the members present.

8.2 Approval – Budget for the year ending 28 February 2023

The budget for the year ending 28 February 2023 was approved by the members present.

8.3 Approval of levies for 2022/2023

Approval of the levies for the 2023 financial year as being R430 (single stands) and R215 (group housing) was furnished by the members present.

8.4 Approval of appointment of auditors

The appointment of auditors, IJ Smith & Co, was approved by the members present.

8.5 Approval of appointment of Controlling Architects

The appointment of Janine De Waal as Controlling Architect for the forthcoming year, was approved by the members present.

8.6 Approval of appointment of Managing Agents

The appointment of Nolands Tyg Incorporated as Managing Agents for the forthcoming year, was approved by the members present.

8.7 Approval of appointment of ADT as Neighbourhood Security provider

The appointment of ADT as Neighbourhood Security provider for the forthcoming year, was approved by the members present.

8.8 Approval of funds for expenditure of non- HOA property/Van Riebeeckshof Valley NPC

The members present approved the resolution that the incoming Trustees are authorized to approve expenditure on assets that do not belong to the Home Owners' Association, such as the greenbelts and pavements and payments in favour of the Van Riebeeckshof Valley NPC.

9. Election of the trustees up to and including the next Annual General Meeting

The trustees duly nominated and accepted for trusteeship, for this financial year by the meeting, as proposed were:

Mr. Werner Greeff

Mr. Ignatius Hagglund

Mrs. Stefanus Pretorius

Mr. Heinrich Priem

Mrs. Robyn Viljoen

Mr. Morne Viljoen

11. Adjournment

As there was no further business to be discussed, the meeting adjourned at 19h30.

