

**OUDE WESTHOF MASTERS HOME OWNERS ASSOCIATION**

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE OUDE WESTHOF  
MASTERS HOME OWNERS ASSOCIATION HELD AT THE PROTEA  
VALLEY CHURCH ON 27 OCTOBER 2020**

**1. Welcome and opening**

Mr. Werner Greeff welcomed the members present and declared the meeting constituted.

**2. Confirmation of quorum**

One hundred and fifty four (154) owners by proxy or in person, were in attendance. Accordingly, a quorum was present and the meeting could proceed to business.

**3. Apologies**

None

**4. Confirmation of the minutes of the previous Annual General Meeting held on 13 May 2019**

The members present accepted the minutes.

Proposed by Mr. M. Viljoen and seconded by Mr. E. Terblanche.

**6. Chairperson's Report on Administration 13 May 2019 to 28 May 2020**

Mr. Werner Greeff presented his report.

**7. Financial report on Audited Statements and Budget by Mr. Ignatius Hagglund**

Mr. Ignatius Hagglund presented his report.

**8. Resolutions**

The following resolutions were tabled:

**8.1 Approval – Audited Annual Financial Statements for the year ended 29 February 2020**

The Annual Financial Statements for the year ended 29 February 2020 were approved by the members present.

**8.2 Approval – Budget for the year ending 28 February 2021**

The budget for the year ending 28 February 2021 was approved by the members present.

**8.3 Approval of levies for 2020/2021**

Approval of the levies for the 2021 financial year as being R400 (single stands) and R200 (group housing) was furnished by the members present.

**8.4 Approval of appointment of auditors**

The appointment of auditors, IJ Smith & Co, was approved by the members present.

### **8.5 Approval of appointment of Controlling Architects**

The appointment of Janine De Waal as Controlling Architect for the forthcoming year, was approved by the members present.

### **8.6 Approval of appointment of Managing Agents**

The appointment of Nolands Tyg Incorporated as Managing Agents for the forthcoming year, was approved by the members present.

### **8.7 Approval of appointment of ADT as Neighbourhood Security provider**

The appointment of ADT as Neighbourhood Security provider for the forthcoming year, was approved by the members present. It was confirmed that a 3% increase was negotiated with ADT.

### **8.8 Approval of funds for expenditure of non- HOA property/Van Riebeeckshof Valley NPC**

The members present approved the resolution that the incoming Trustees are authorized to approve expenditure on assets that do not belong to the Home Owners' Association, such as the greenbelts and pavements and payments in favour of the Van Riebeeckshof Valley NPC.

### **9. Election of the trustees up to and including the next Annual General Meeting**

The trustees duly nominated and accepted for trusteeship, for this financial year by the meeting, as proposed were:

Mr. Werner Greeff  
Mr. Ignatius Hagglund  
Mrs. Lara Pretorius  
Mr. Heinrich Priem  
Mr. Emil Terblanche  
Mr. Morne Viljoen

### **10. General**

A member present questioned whether the HOA could become a gated security estate. This is possible but it would be a lengthy process. It is also debatable whether this would lead to increased security.

Street lighting/globes out is a problem in the area. Members were urged to report matters on the C3 reporting system.

Mr. Werner Greeff gave members feedback as to the aims, functions and progress of the Van Riebeeckshof Valley NPC.

### **11. Adjournment**

As there was no further business to be discussed, the meeting adjourned at 19h45.