

**OUDE WESTHOF MASTERS HOME OWNERS ASSOCIATION**

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE OUDE WESTHOF  
MASTERS HOME OWNERS ASSOCIATION HELD AT THE PROTEA  
VALLEY CHURCH ON 13 MAY 2019**

**1. Welcome and opening**

Mr. Werner Greeff welcomed the members present and declared the meeting constituted.

**2. Confirmation of quorum**

One hundred and fifty seven (157) owners by proxy or in person, were in attendance. Accordingly, a quorum was present and the meeting could proceed to business.

**3. Apologies**

The Director/s of Ruigtefontein Guest House, Dr AD and Mrs M Volschenk

**4. Van Riebeeckshof Valley Non Profit Company membership**

The meeting was addressed by Mr. Gideon Brand and Mr. Piet Badenhorst who advised of the reasons and proposed structure of the new non-profit company which will expand on the existing Vallei Committee functions and will provide community based private urban management. It is aimed to be operational with effect from 1 July 2019. After discussion of the financial effects of membership of the NPC, the members then present mandated the incoming trustees to engage with the board of directors of the NPC to ascertain whether membership of the NPC and payment of the levy will be viable for Oude Westhof HOA.

Proposed by Mrs. U. Esterhuizen and seconded by Mr. A. Doman.

**5. Confirmation of the minutes of the previous Annual General Meeting held on 14 May 2018**

The members present accepted the minutes.

Proposed by Mr. F. Oeschger and seconded by Mr. M. Viljoen.

**6. Chairperson's Report on Administration 14 May 2018 to 13 May 2019**

Mr. Werner Greeff presented his report.

**7. Financial report on Audited Statements and Budget by Vice-Chairman**

The Income Statement was discussed. Nothing further to report.

Balance Sheet. The transfer of R125,000 to a Capital Expenditure Reserve fund was highlighted as well as the reason being the underspend on capital expenditure during the 2019 financial year compared to budget.

## **8. Resolutions**

The following resolutions were tabled:

### **8.1 Approval – Audited Annual Financial Statements for the year ended 28 February 2019**

The Annual Financial Statements for the year ended 28 February 2019 were approved by the members present.

Proposed by Mr. I. Hagglund and seconded by Mr. M. Viljoen.

### **8.2 Approval – Budget for the year ending 28 February 2020**

The budget for the year ending 28 February 2020 was approved by the members present.

Proposed by Mr. M. Viljoen and seconded by Dr. S. Smith.

### **8.3 Approval of levies for 2019/2020**

Approval of the levies for the 2020 financial year as being R380 and R190 was furnished by the members present.

Proposed by Mr. W. Greeff and seconded by Mr. I. Hagglund.

### **8.4 Approval of appointment of auditors**

The appointment of auditors, IJ Smith & Co, was approved by the members present.

Proposed by Mr. F. Oeschger and seconded by Mr. I. Hagglund.

### **8.5 Approval of appointment of Controlling Architects**

The appointment of Janine De Waal as Controlling Architect for the forthcoming year, was approved.

Proposed by Mr. F. Oeschger and seconded by Mr. I. Hagglund.

### **8.6 Approval of appointment of Managing Agents**

The appointment of Nolands Tyg Incorporated as Managing Agents for the forthcoming year, was approved.

Proposed by Mr. F. Oeschger and seconded by Mr. E. Terblanche.

### **8.7 Approval of appointment of ADT as Neighbourhood Security provider**

The appointment of ADT as Neighbourhood Security provider for the forthcoming year, was approved.

Proposed by Mr. M. Viljoen and seconded by Mr. F. Oeschger

### **8.8 Approval of funds for expenditure of non- HOA property**

The members present approved the resolution that the incoming Trustees are authorized to approve expenditure on assets that do not belong to the Home Owners' Association, such as the greenbelts and pavements.

Proposed by Mr. I. Hagglund and seconded by Mr. F. Oeschger.

### **8.9 Approval of levy rebate to trustees**

The members present approved the resolution that a levy rebate be granted to all elected trustees. The rebate will be equivalent to their monthly levy and will be applied by set off against their respective levy accounts.

Proposed by Mr. I. Hagglund and seconded by Mr. F. Oeschger.

### **9. Election of the trustees up to and including the next Annual General Meeting**

The trustees duly nominated and accepted for trusteeship, for this financial year by the meeting, as proposed were:

Mr. Werner Greeff  
Mr. Frans Oeschger  
Mrs. Lara Pretorius  
Mr. Heinrich Priem  
Mr. Emil Terblanche  
Mr. Morne Viljoen

### **10. Thanks**

Mr. Frans Oeschger thanked the Chairman, Mr. Werner Greeff, for his efforts, service and leadership over the past year.

### **11. Adjournment**

As there was no further business to be discussed, the meeting adjourned at 20h05.